

Op. Dr. Sultan YALÇIN EXAMINATION

DATA OWNER APPLICATION/REQUEST FORM ON THE PROTECTION OF PERSONAL DATA INFORMATION

Pursuant to Article 13 of the Law on Protection of Personal Data No. 6698;

'Relevant person submits their requests regarding the implementation of this Law to the data controller in writing or by other methods to be determined by the Board. The data controller concludes the requests in the application free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Board may be charged. The data controller accepts the request or rejects it by explaining the reason and notifies the relevant person in writing or electronically. In case the request in the application is accepted, the data controller fulfills its requirements. In case the application is caused by the fault of the data controller, the fee collected is returned to the relevant person.'

For this reason, in your requests and applications to our Practice , which is a "data controller" within the scope of the KVK Law, as the relevant person/applicant, you can apply with this form within the scope of one of the following options;

1. By coming directly to the applicant's practice address below,

Making an application by proving his identity with the presentation of an Identity Card;

Our actual application address; Fener Mah. Tekelioglu Cad. No:35/5 Muratpasa/ANTALYA TURKEY

2. Making an application through a notary public or forwarding it to our practice contact address by registered letter with return receipt;

3. This Request and Application Form must be sent to us by signing the "secure electronic signature" defined in the Electronic Signature Law No. 5070 and sending it to sultan.yalcin1@hs01.kep.tr via Registered Electronic Mail (KEP).

The ways mentioned above are within the scope of "written" application in accordance with the 1st paragraph of Article 13 of the Law. After other methods to be determined by the Board are announced, the way in which applications will be received through these methods will be announced to the relevant persons by our practice.

Your applications submitted to us will be answered free of charge "as soon as possible and within thirty days at the latest" from the date of receipt of your request, depending on the nature of the request, in accordance with paragraph 2 of Article 13 of the Law. However, if the process requires an additional cost, the fee determined by the Personal Data Protection Board will be charged by our practice. Our answers will be delivered to you in writing or electronically in accordance with the provisions of Article 13 of the relevant Law.

According to the nature of this application and your request, the information and documents requested from you must be submitted to us completely and accurately. If the requested information and documents are not provided properly, there may be problems in the full and qualified execution of the researches to be carried out by our practice based on your request. In this case, our practice rightly declares that it reserves its legal rights. For this reason, the relevant form must be sent in a complete manner, including the requested information and documents, depending on the nature of your request.

KNOWLEDGE OF THE APPLICANT AND INFORMATION ABOUT THE APPLICATION

Regarding your application, the following information must be provided so that we can identify the “applicant” and carry out the necessary research in our practice depending on the nature of your request.

Your specified contact information is requested from you in order to get more detailed information about your application, to inform you about our review processes and to convey the results of your application to you.

Name Surname :

TR Identity Number:

Date of Birth :

E- mail:

(We will be able to respond to you faster if you specify)

Address :

Mobile Phone :

In order to ensure the security of your personal data, our Practice will be able to contact you within seven (7) days from the date of receipt of your application for information, in order to confirm that you are the owner of the data, and may request some information and documents from you in this regard.

In case the information and documents requested from you are missing, the information and documents will have to be completed and forwarded to us upon our request. Until the information and documents are fully transmitted to us, the thirty (30) days period specified in article 13/2 of the Law regarding the conclusion of the request will stop and will not run.

Please indicate your relationship with our practice. (such as customer, business partner, employee candidate, ex-employee, third-party company employee, shareholder)

Customer

Visitor

Partner _

Other:

Unit/ Person you contacted in our institution :... ..

Subject:

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Former Employee

Years you have worked :

Other:

I Shared Job Application / Resume

Date :

I am a Third Party Company Employee

Please specify the company and position information you work for

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Please explain your request under the Law in detail:

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Please choose the method of notifying you of our response to your application:

I want it sent to my address.

I want it to be sent to my e-mail or KEP address.

(We will be able to respond to you faster if you choose the e-mail method.)

I want to receive it by hand.

(Note : In case of receipt by proxy, a notarized power of attorney or authorization document must be submitted.)

EXPLANATIONS ABOUT THE REQUEST

Request No. Your Request Subject Selection (must fill in)

1 Find out if our practice processes personal data about me Yes No

Tick an Option

2 If your practice processes personal data about me, I request information about these data processing activities.

Article 11/1 (b) of the Law on the Protection of Personal Data

Yes No

3 If your practice processes personal data about me, the purpose of their processing and the processing

I want to know if it is used for its intended purpose .

Law on the Protection of Personal Data Art. 11/1 (c) Yes No

Be sure to tick an option

4 If my personal data is transferred to third parties at home or abroad, I would like to know about these third parties.

Law on Protection of Personal Data Article 11/1 (ç) Yes No

5 I think that my personal data is incomplete or incorrectly processed and I want them corrected.

Write your personal data that you want to be corrected in the "Your Selection" field and send the documents showing the correct and complementary information as an attachment. (Copy of identity card, residence, etc.) Law on Protection of Personal Data Art. 11/1 (d)

6 Although my personal data has been processed in accordance with the law and other relevant law provisions, I think that the reasons for processing have disappeared and in this context, my personal data; a) I request it to be deleted.

b) I request that it be made anonymous.

Article 11/1 of the Law on the Protection of Personal Data (e)

7 I want my personal data (Request No 5) to be corrected by the third parties to which I think it is incomplete and incorrectly processed. Write your personal data that you want to be corrected in the " Your Choice" field and send additional documents showing the correct and complementary information. (Copy of identity card, residence, etc.) Protection of Personal Data

Law Article 11/1 (f)

8 Processing of my personal data in accordance with the provisions of the law and other relevant laws

Although , I think the reasons that require processing have disappeared.

(Request No. 6) and in this context, to the third parties to whom my personal data is transferred ;

a) I request it to be deleted.

b) I request that it be made anonymous.

Law on the Protection of Personal Data Art. 11/1 (f)

9 I believe that my personal data processed by your practice has been analyzed exclusively through automated systems, and as a result of this analysis, there has been a negative outcome for me. I object to this conclusion.

Write the analysis result that you think is against you in the "Your Choice " field and send the documents supporting your objection as attachments.

Data Resulting from Analysis;

10 I suffered damage due to the illegal processing of my personal data. I demand compensation for this damage.

Write the subject of illegality in the "Your Choice" field and send the supporting documents as attachments (Court decision, Board decision, documents showing the amount of material damage, etc.)

Matter Subject to Law/Violation;

In line with the requests I have stated below, I kindly request that my application to your practice be evaluated in accordance with Article 13 of the Law and informed.

Name Surname :

Application Date Signature:

Note: If the applicant is a proxy, it is mandatory to attach the power of attorney.

Applications that are not made due to a legally-accepted link with the Data Owner (Relevant Person) and whose legal link is not proven will not be accepted or answered, as they will fall within the scope of data protection violation and/or transfer ban.